



Order Form

Mail order form, tapes/photos, discs, label info, payment, and signed release form to:
Digital Upgrade
 1843 W 350 N
 West Point, UT 84015

Name: _____

Mailing _____

Address: _____
 City _____ State _____ ZIP _____

Phone(s): _____ email: _____

QTY	Type of Project	Price per first disc	Each add'tl disc copy	Total
	Regular/Super 8mm Film to DVD	.12¢ per foot	\$7.95	
	Slides to DVD / CD	.47¢ per slide	\$7.95	
	Prints to DVD / CD	.47¢ per print	\$7.95	
	Video to DVD /CD	\$39.95 each	\$7.95	
	Music Soundtrack added (owner-supplied)	.50¢ per min	N/A	
	POWERPOINT to DVD /CD	\$29.95 each	\$7.95	
		Order Total	(\$50 Minimum)	\$

Label Information

In order to best serve you, please indicate the name of each project (ex. Christmas 2001 video – to - DVD) and the desired label **color** and **title**. Each DVD's label title will also be the **on-screen menu title** unless otherwise indicated. Please use the following form or simply write it on the back of this page if necessary.

Project Name (be descriptive to avoid confusing projects)	Label Color	Label/Menu Title

Thank you for your order!

Please note: When shipping to the above address, it is strongly recommended that you obtain a tracking number from your shipping company; if you would prefer to drop your materials off in person, please call in advance in order to arrange for a meeting time.



Release Form

My signature below verifies that I am the original owner of all audio/video media being submitted for backup copies/transfers to be made. It further confirms that backup copies are for personal use only and not being purchased for resale or for illegal file transfer, and holds DIGITAL UPGRADE harmless from any liability resulting from possible copyright infringement. While all reasonable care will be taken to guard audio/video media in the condition in which it is received, this form releases DIGITAL UPGRADE from any liability for loss/damage to original media due to unforeseen equipment malfunctions or damage caused during shipping.

Print Name

Signature

Date